



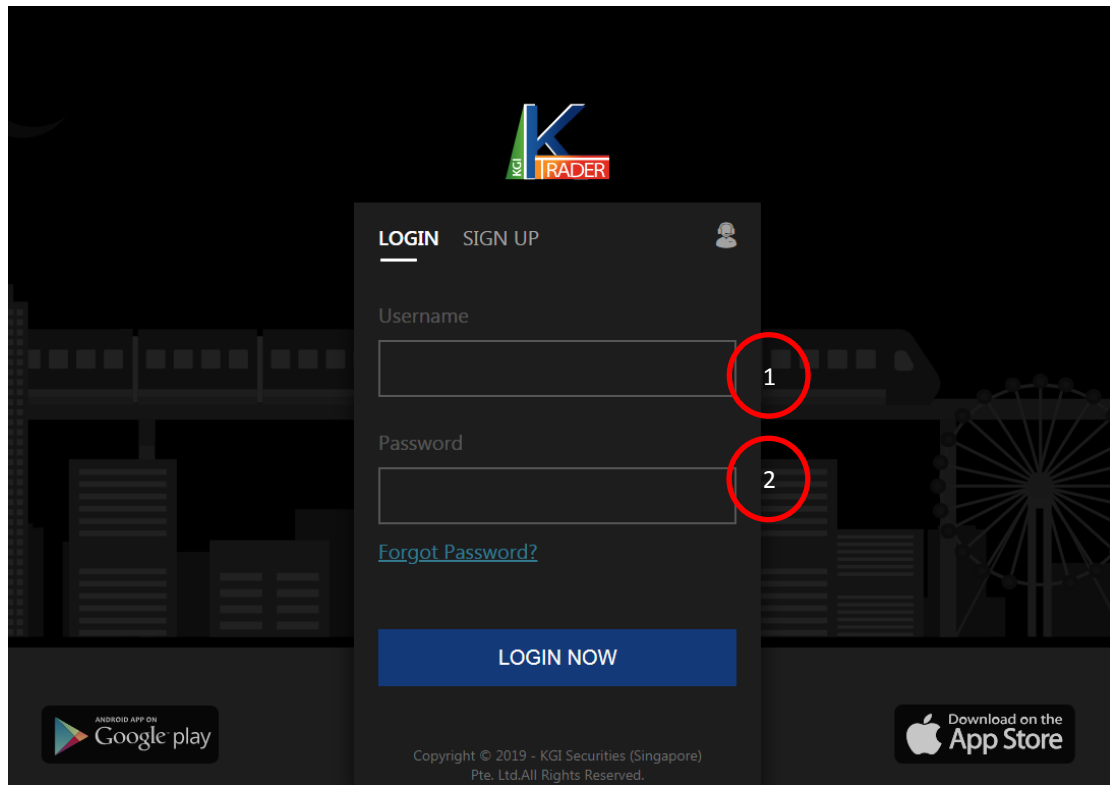
## **User Guide**

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## 1 Login

To access the KGI Trader, go to the KGI Trader



1.

1

2

LOGIN SIGN UP

Username

Password

[Forgot Password?](#)

LOGIN NOW

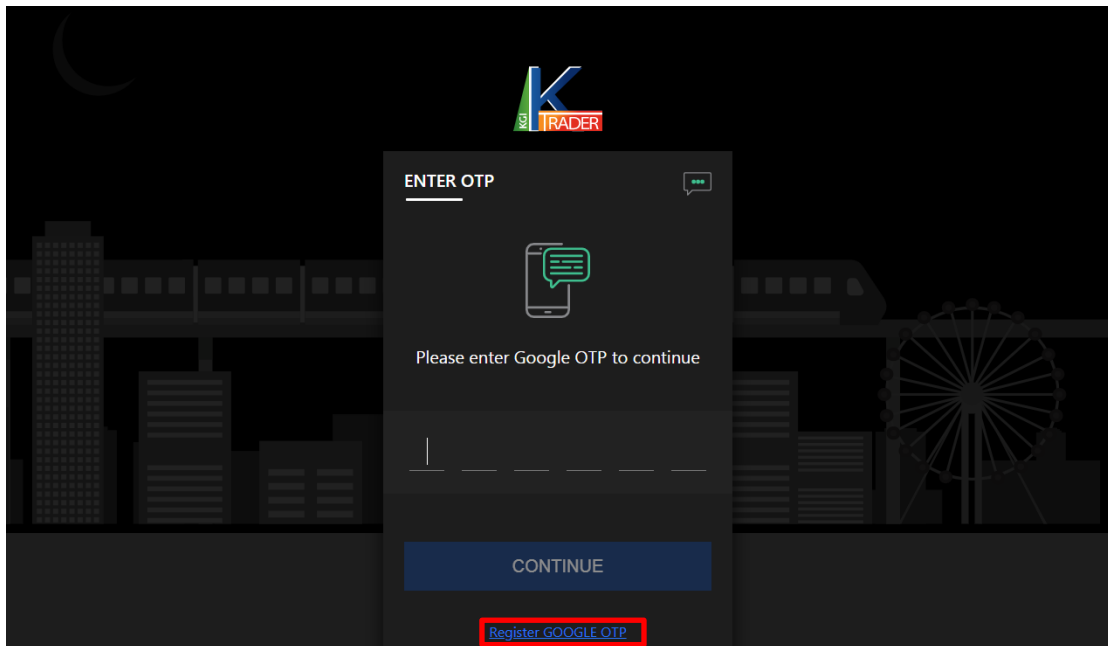
ANDROID APP ON Google play

Download on the App Store

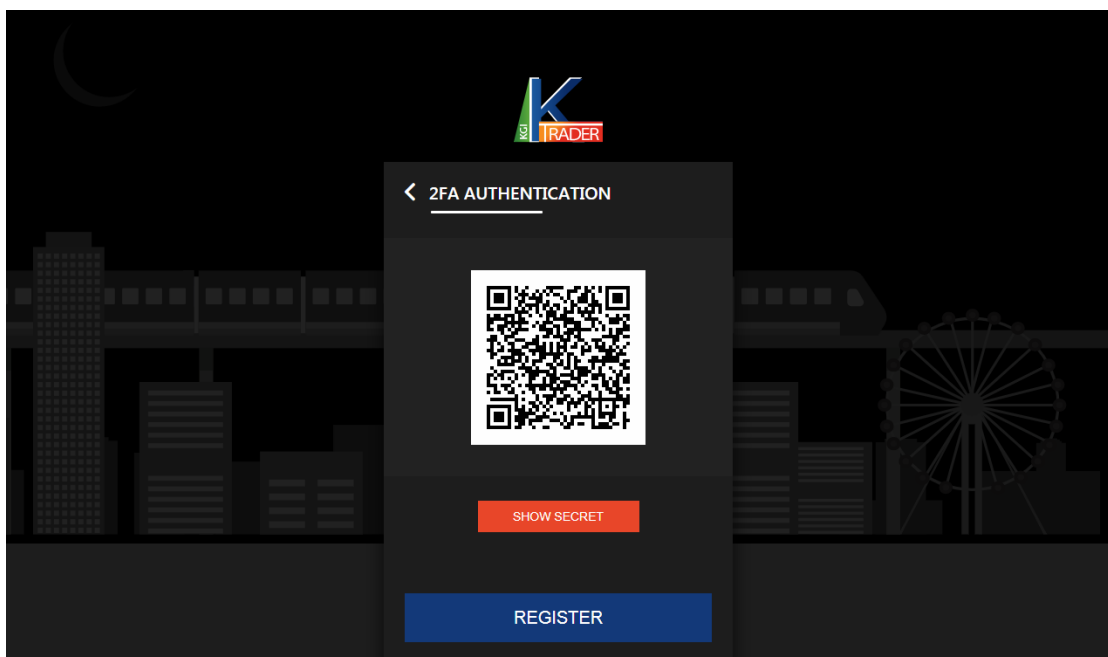
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Enter your **Username** and **Password** and click **LOGIN NOW**.

## 1.1 Register Google OTP



1. Click Register **GOOGLE OTP**

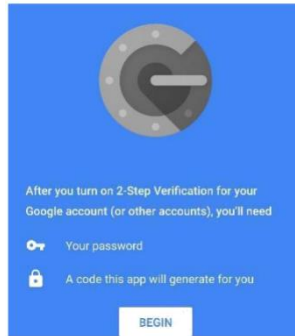


2. Download Google Authenticator from respective App Store (IOS) / Google Play Store (Android).

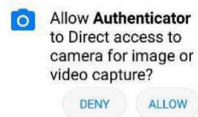
IOS: <https://itunes.apple.com/sg/app/google-authenticator/id388497605?mt=8>

Android:

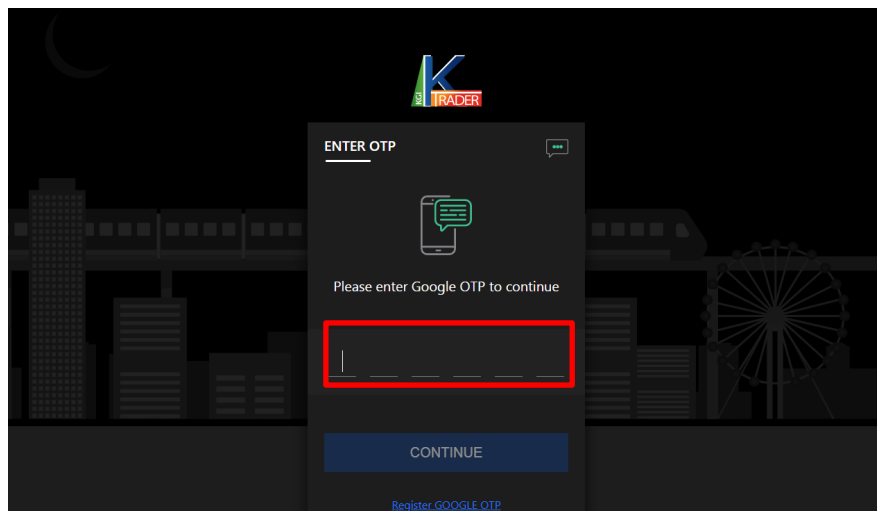
<https://play.google.com/store/apps/details?id=com.google.android.apps.authenticator2&hl=en>



3. Select **BEGIN**

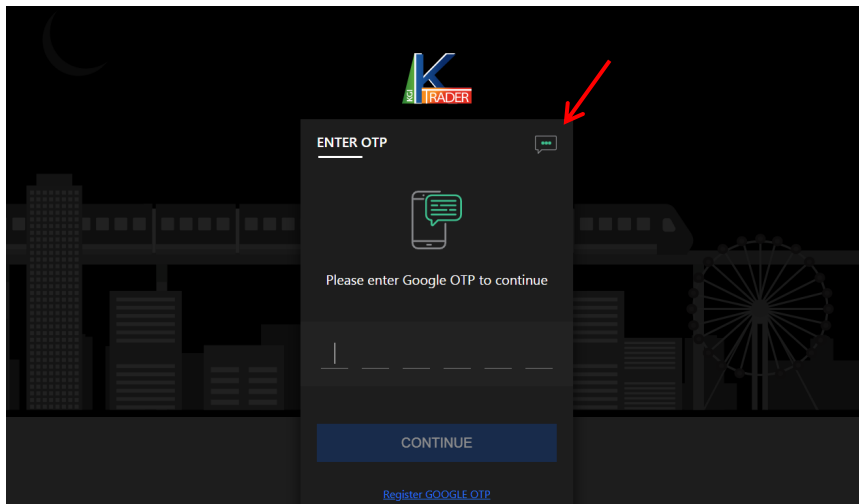


4. Select **Allow** (if there is pop out message) → Use mobile phone and scan the QR code (refer to screenshot in Step 2). It will link and generate 6 digits code.

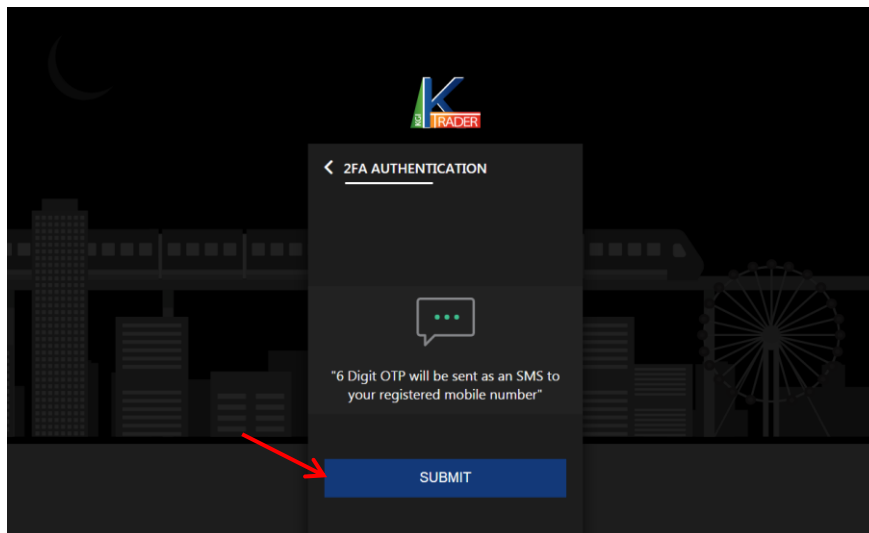


Enter the code in the field and click **CONTINUE**

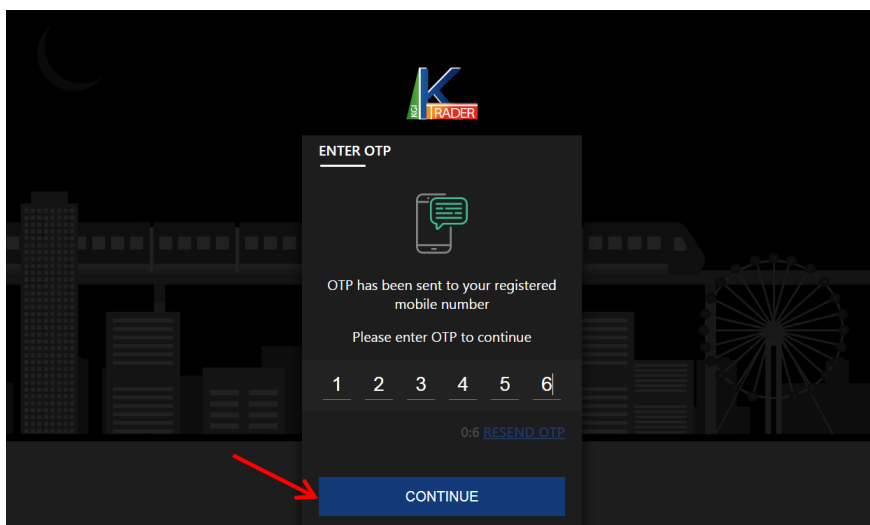
## 1.2 Login with SMS 2FA Authentication



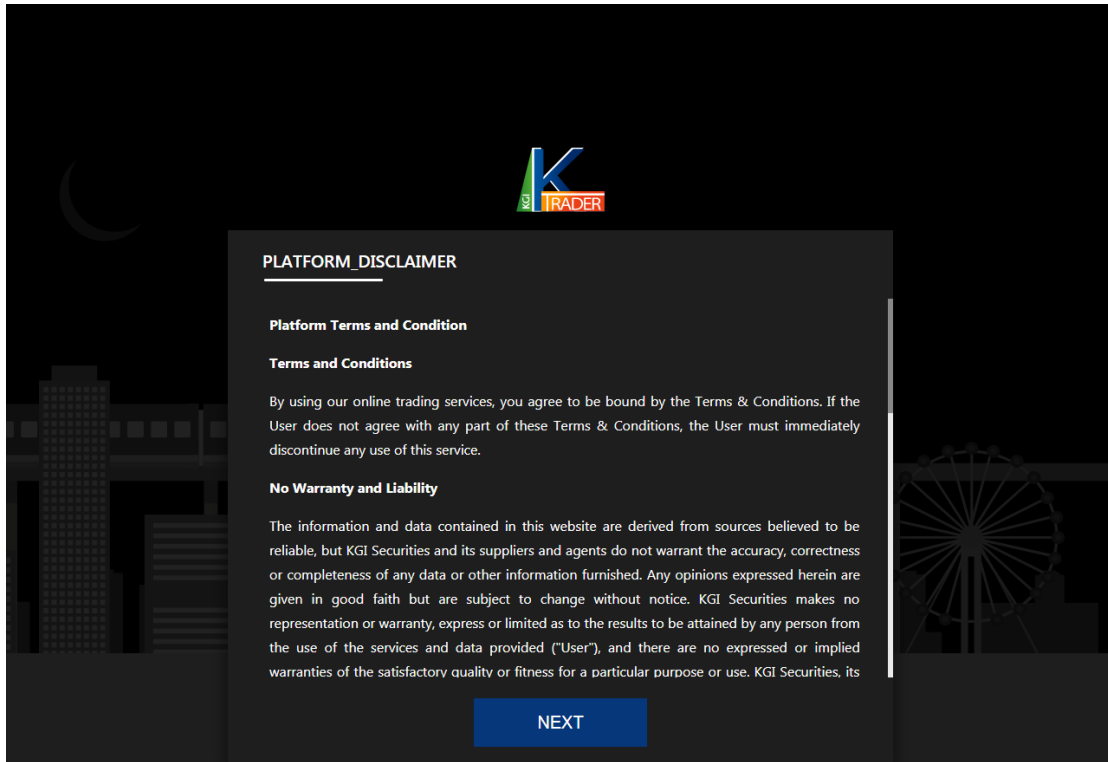
Click the **SMS icon** at the right top corner



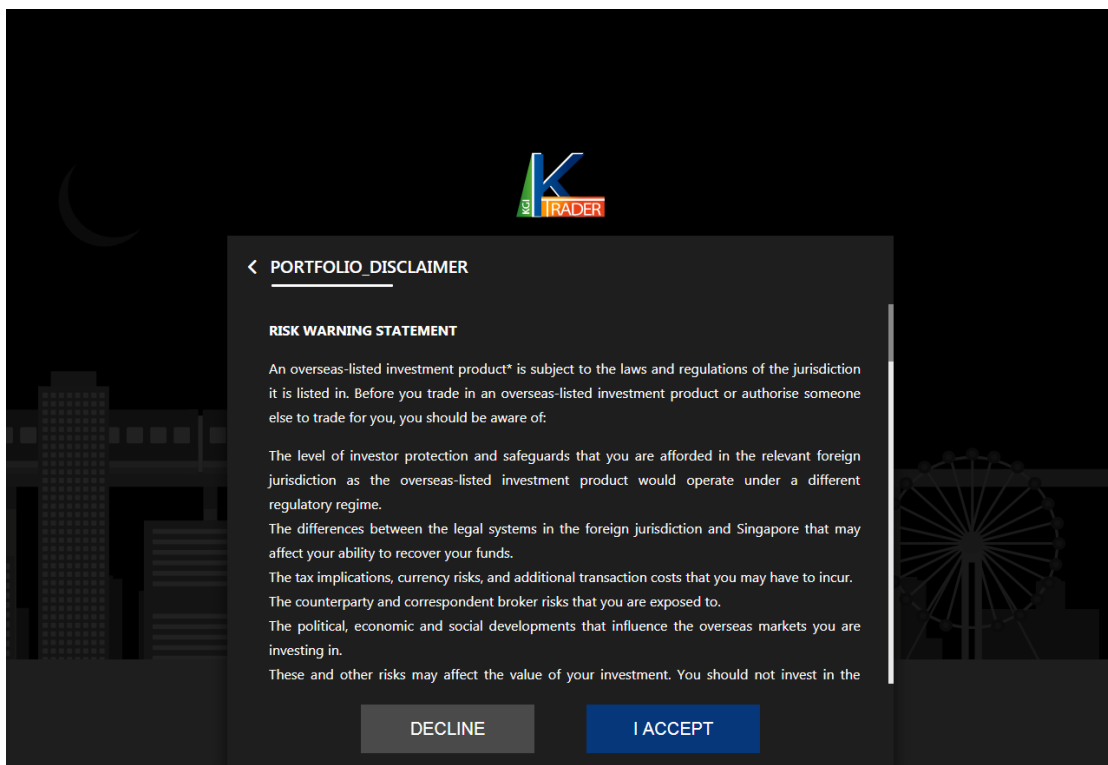
Click **SUBMIT**



The OTP will sent to mobile phone. **Enter the OTP** on KTrader and click **CONTINUE**



Upon first login, client would need to agree to the following disclaimers before they can access to the system.



Client are advise to read through the disclaimer before proceeding to the system.

## 2. Dashboard overview

The screenshot displays the KTrader dashboard with the following sections and highlighted areas:

- 1. Market Movers (SGX):** A table showing top volume stocks. The first row is ThaiBev with a last price of 0.735, volume of 49,761,400, and a change of -10.91.
- 2. Watchlist (HK):** A table showing stocks in the watchlist. The first row is BANK OF CHINA with a last price of 3.510, volume of 507,821,369, and a change of 0.00.
- 3. Order Book (All Accounts):** A table showing order book details. The first row is CC3.LSI with a sell order at 1.520 for 30 units, in a working state.
- 4. Account Summary (0106807-Ambank):** A summary section showing Cash Balance (No data found), Today's Outstanding, and Contra Gain / Loss.
- 5. Unsettled Trades (0106807-Ambank):** A table showing unsettled trades. The first row is Mapletree NAC Tr with a buy order at 1.313 for 700,000 units.
- 6. Positions (0106807-Ambank):** A table showing current positions. The first row is SLVA with an average price of 14.69, quantity of 8,123, and an amount of 119,316,460.00.

1. **Market Mover** : Viewing the Top Volume / Gainers / Loser categorized in the respective exchanges
2. **Watch list** : Creating and viewing of stocks in watchlist
3. **Order Book** : Viewing all intraday orders and Intraday trade summary
4. **Account Summary** : Viewing the Account details, Available buy/sell limit, Cash Balance, Today's Outstanding and Contra Gain / Loss
5. **Unsettled Trades** : Viewing all the unsettled trades, Contra and Holdings
6. **Position** : Viewing current positions traded through the system and Trade History



## 2.1 Search Stocks

The screenshot shows the KTrader dashboard with the search bar at the top. A dropdown menu is open, showing the following options: All, SGX, SET, NYSE, NASDAQ, AMEX, and HKEX. A red arrow points to the 'All' option. The dashboard includes sections for Watchlist, Market Movers, Order Book, Account Summary, Unsettled Trades, and Positions.

COMPANY NAME	LAST	CHANGE (%)	VOLUME
D05 SGX	27.490	1.22	2,821,200
U11 SGX	26.870	0.79	1,804,100
O39 SGX	11.720	0.26	2,941,300
BN4 SGX	6.760	2.27	1,903,600
3768 HKEK	2.610	-0.38	491,000
V03 SGX	19.230	-0.62	2,059,600

COMPANY NAME	LAST	CHANGE (%)	VOLUME
D05	27.490	1.22	2,821,200
U11	26.870	0.79	1,804,100
CGN	1.840	8.88	4,681,600
U14	7.780	4.71	1,341,200
BN4	6.760	2.27	1,903,600
BS6	1.590	-1.24	18,643,600
C07	35.980	4.35	357,300

COMPANY NAME	B/S	PRICE	QTY	STATUS
BFT SGX	BUY	0.160	100	NEW AMO
BFT SGX	BUY	0.160	100	NEW AMO
BFT SGX	BUY	0.160	100	NEW AMO
SAT SET	BUY	19.000	100	RECEIVED
SAT SET	BUY	19.000	100	RECEIVED
1288 HKEK	BUY	3.700	1000	NEW AMO
QLTA NYSE	BUY	51.755	10	NEW AMO

Cash Balance	Value
GBP	42,656,270
HKD	2,580,880

COMPANY NAME	B/S	DUE DATE	PRICE	QTY
No data found				

COMPANY NAME	NET AMT	QTY	BUY WAP
No data found			

Click the list bar and select the Exchange

The screenshot shows the KTrader dashboard with the search bar at the top. A dropdown menu is open, showing the following options: G13, G13-OL - Genting Sing (Odd Lot), G13-BM - Genting Sing (Buying-In), CHG13C1906A - CW ON CHG OF KGI # A, and PTTG13C1906A - CW ON PTTGC OF KGI # A. A red box highlights the dropdown menu. The dashboard includes sections for Watchlist, Market Movers, Order Book, Account Summary, Unsettled Trades, and Positions.

COMPANY NAME	LAST	CHANGE (%)	VOLUME
D05 SGX	27.490	1.22	2,821,200
U11 SGX	26.870	0.79	1,804,100
O39 SGX	11.720	0.26	2,941,300
BN4 SGX	6.760	2.27	1,903,600
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1288 HKEK	BUY	3.700	1000	NEW AMO
QLTA NYSE	BUY	51.755	10	NEW AMO

Cash Balance	Value
GBP	42,656,270
HKD	2,580,880

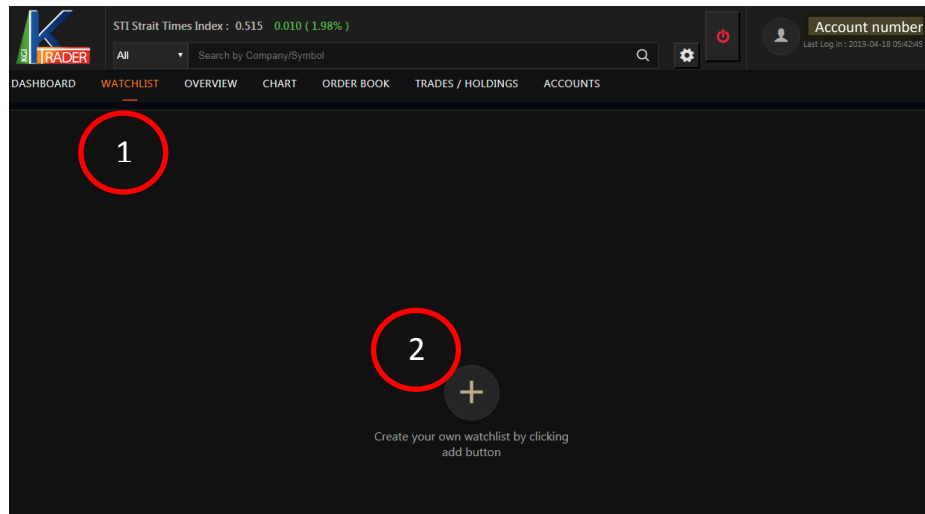
COMPANY NAME	B/S	DUE DATE	PRICE	QTY
No data found				

COMPANY NAME	NET AMT	QTY	BUY WAP
No data found			

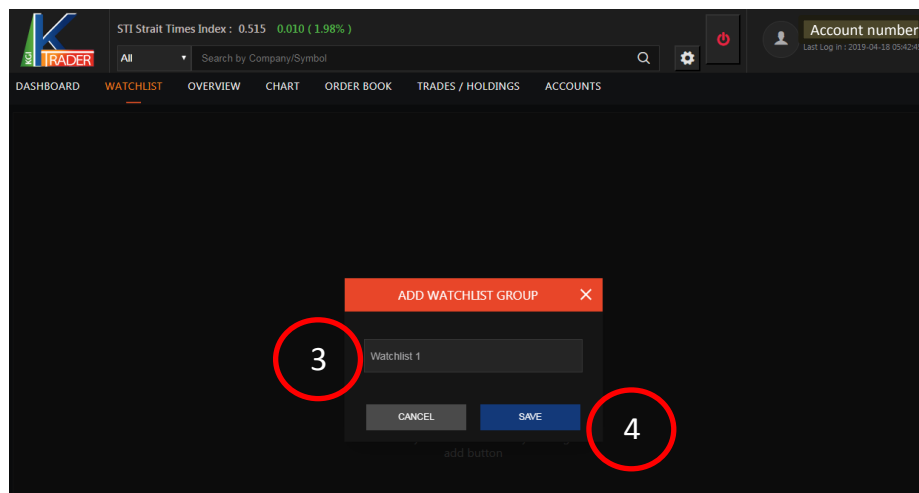
Enter the company/symbol, Upon clicking buy/sell will redirect to order ticket. Clicking the stock will redirect to the overview.

## 3 Watch list

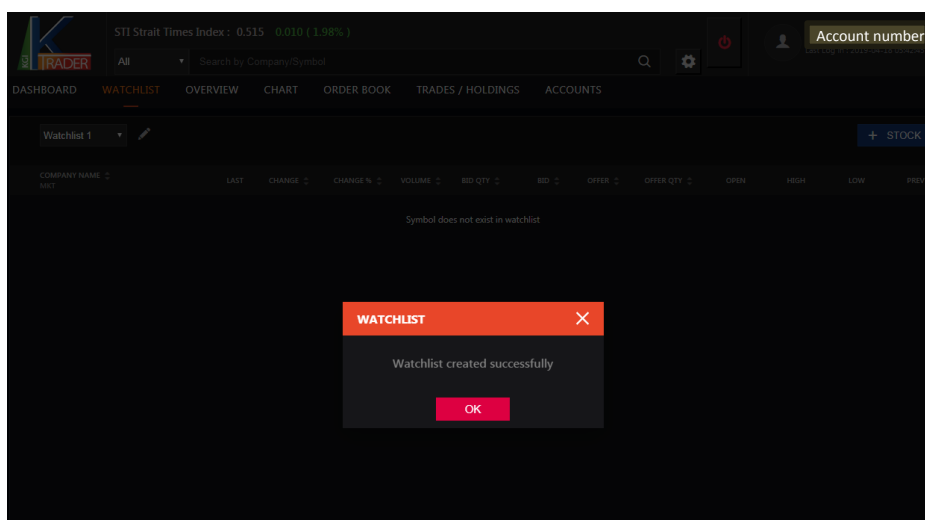
### 3.1 Creating Watch list



Select **WATCHLIST** → click the “+” at the center

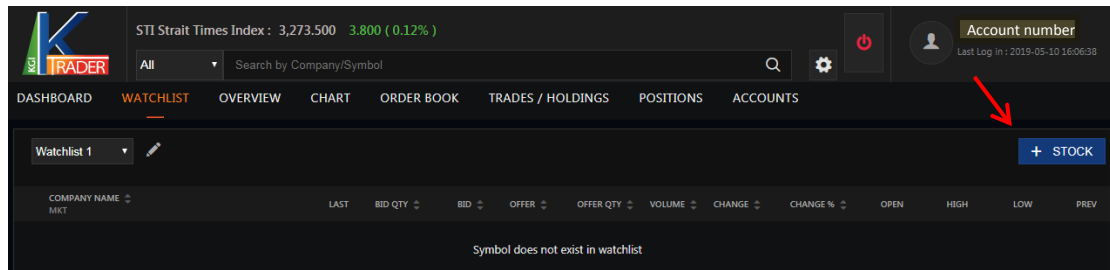


Enter the watchlist group name and click **SAVE**

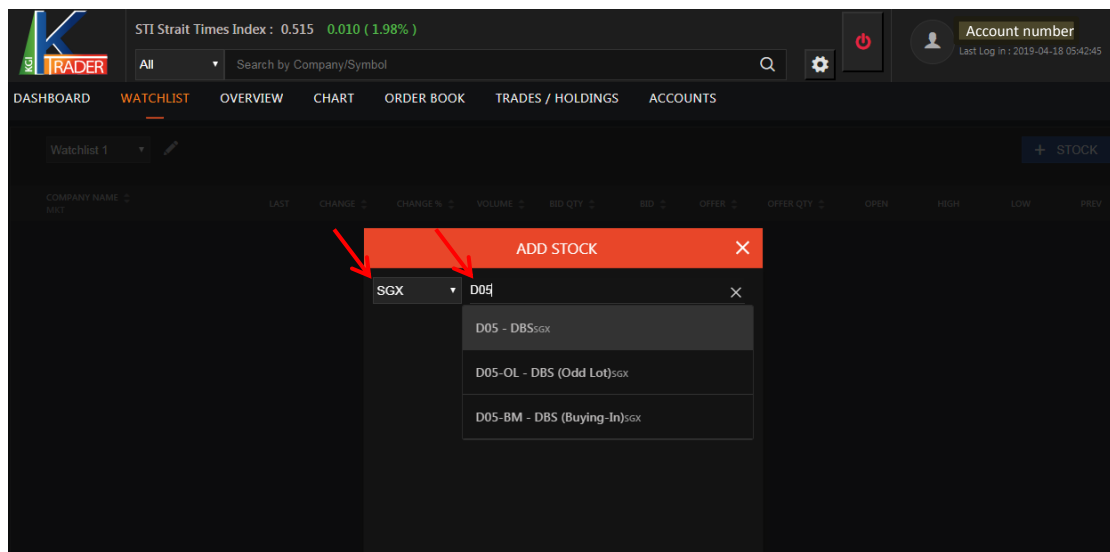


Watch list is created successfully

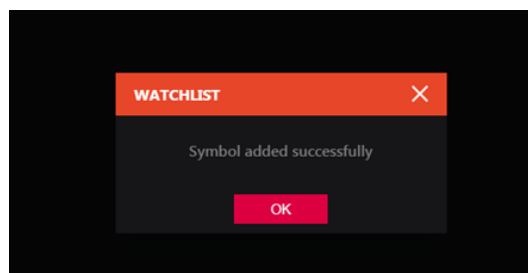
### 3.2 Adding stock in the watchlist.



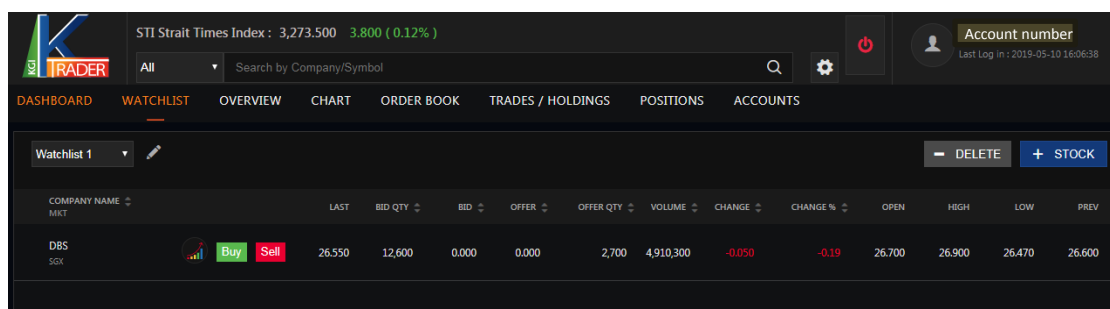
Click the “+ STOCK” button



Select the exchange and search the stock name



Click OK



The stock is added in the watch list

### 3.3 Adding Additional Watch list

The screenshot shows the KTrader Watchlist interface. At the top, there is a navigation bar with tabs for DASHBOARD, WATCHLIST, OVERVIEW, CHART, ORDER BOOK, TRADES / HOLDINGS, and ACCOUNTS. The WATCHLIST tab is active. Below the navigation bar, there is a search bar and a dropdown menu for the watchlist name, currently set to 'Watchlist 1'. A red arrow points to the '+ Add Watchlist' option in the dropdown menu. The main area displays a table of stocks with columns for COMPANY NAME, MKT, LAST, CHANGE, CHANGE %, VOLUME, BID QTY, BID, OFFER, OFFER QTY, OPEN, HIGH, LOW, and PREV. The table contains six rows of stock data.

COMPANY NAME	MKT	LAST	CHANGE	CHANGE %	VOLUME	BID QTY	BID	OFFER	OFFER QTY	OPEN	HIGH	LOW	PREV
D05	SGX	27.490	0.330	1.22	2,821,200	100	0.000	0.000	72,400	27.200	27.490	27.200	27.160
U11	SGX	26.870	0.210	0.79	1,804,100	17,200	0.000	0.000	16,500	26.700	26.990	26.660	26.660
O39	SGX	11.720	0.030	0.26	2,941,300	48,200	0.000	0.000	16,100	11.700	11.780	11.680	11.690
BN4	SGX	6.760	0.150	2.27	1,903,600	26,700	0.000	0.000	116,400	6.640	6.820	6.640	6.610
3768	HKEX	2.610	-0.010	-0.38	491,000	0	2.600	2.620	0	2.620	2.640	2.600	2.620
V03	SGX	19.230	-0.120	-0.62	2,059,600	2,900	0.000	0.000	5,000	19.470	19.560	19.190	19.350

Click the list bar and select “+Add Watch list”

The screenshot shows the KTrader Watchlist interface with a modal dialog box open. The dialog box is titled 'ADD WATCHLIST GROUP' and has a close button (X). Inside the dialog, there is a text input field containing 'Watchlist 2'. Below the input field are two buttons: 'CANCEL' and 'SAVE'. The background shows the same watchlist table as in the previous screenshot, but it is dimmed.

Enter the name in the column (example Watch list 2) and click **SAVE**. Follow the steps on 3.2 for adding the stock list in the watch list.

### 3.3 Deleting stocks in Watch list

Click the “– DELETE” button

The screenshot shows the KTrader Watchlist interface. At the top, there's a navigation bar with 'DASHBOARD', 'WATCHLIST', 'OVERVIEW', 'CHART', 'ORDER BOOK', 'TRADES / HOLDINGS', and 'ACCOUNTS'. Below this is a search bar and a 'Watchlist 1' dropdown. A table lists stocks with columns for 'COMPANY NAME', 'LAST', 'CHANGE', 'CHANGE %', 'VOLUME', 'BID QTY', 'BID', 'OFFER', 'OFFER QTY', 'OPEN', 'HIGH', 'LOW', and 'PREV'. The table contains six rows of stock data. A red box highlights the checkboxes for the first six rows: D05 SGX, U11 SGX, Q39 SGX, BN4 SGX, 3768 INDEX, and V03 SGX. In the top right corner, there are two buttons: a red '- DELETE' button and a blue '+ STOCK' button. A red arrow points to the '- DELETE' button.

COMPANY NAME	LAST	CHANGE	CHANGE %	VOLUME	BID QTY	BID	OFFER	OFFER QTY	OPEN	HIGH	LOW	PREV
D05 SGX	27.490	0.330	1.22	2,821,200	100	0.000	0.000	72,400	27.200	27.490	27.200	27.160
U11 SGX	26.870	0.210	0.79	1,804,100	17,200	0.000	0.000	16,500	26.700	26.990	26.660	26.660
Q39 SGX	11.720	0.030	0.26	2,941,300	48,200	0.000	0.000	16,100	11.700	11.780	11.680	11.690
BN4 SGX	6.760	0.150	2.27	1,903,600	26,700	0.000	0.000	116,400	6.640	6.820	6.640	6.610
3768 INDEX	2.610	-0.010	-0.38	491,000	0	2.600	2.620	0	2.620	2.640	2.600	2.620
V03 SGX	19.230	-0.120	-0.62	2,059,600	2,900	0.000	0.000	5,000	19.470	19.560	19.190	19.350

Select the stocks to remove.

The screenshot shows the same KTrader Watchlist interface as above, but with a dialog box overlaid in the center. The dialog box is titled 'DELETE STOCK' and contains the text 'Are you sure want to delete 2 selected stock(s) out of 6?'. Below the text are two buttons: 'CANCEL' and 'DELETE'. The dialog box is semi-transparent, allowing the table and navigation elements to be seen behind it.

Click **DELETE**

STI Strait Times Index : 0.515 0.010 ( 1.98% )

Account number

DASHBOARD WATCHLIST OVERVIEW CHART ORDER BOOK TRADES / HOLDINGS ACCOUNTS

Watchlist 1 [DELETE] + STOCK

COMPANY NAME MKT	LAST	CHANGE	CHANGE %	VOLUME	BID QTY	BID	OFFER	OFFER QTY	OPEN	HIGH	LOW	PREV
D05 SGX	27.490	0.330	1.22	2,821,200	100	0.000	0.000	72,400	27.200	27.490	27.200	27.160
U11 SGX	26.870	0.210	0.79	1,804,100	17,200	0.000	0.000	16,500	26.700	26.990	26.660	26.660
Q39 SGX	11.720	0.030						16,100	11.700	11.780	11.680	11.690
BN4 SGX	6.760	0.150						116,400	6.640	6.820	6.640	6.610

WATCHLIST X

Symbols deleted successfully

OK

Click OK

STI Strait Times Index : 0.515 0.010 ( 1.98% )

Account number  
Last Log in : 2019-04-18 05:42:45

DASHBOARD WATCHLIST OVERVIEW CHART ORDER BOOK TRADES / HOLDINGS ACCOUNTS

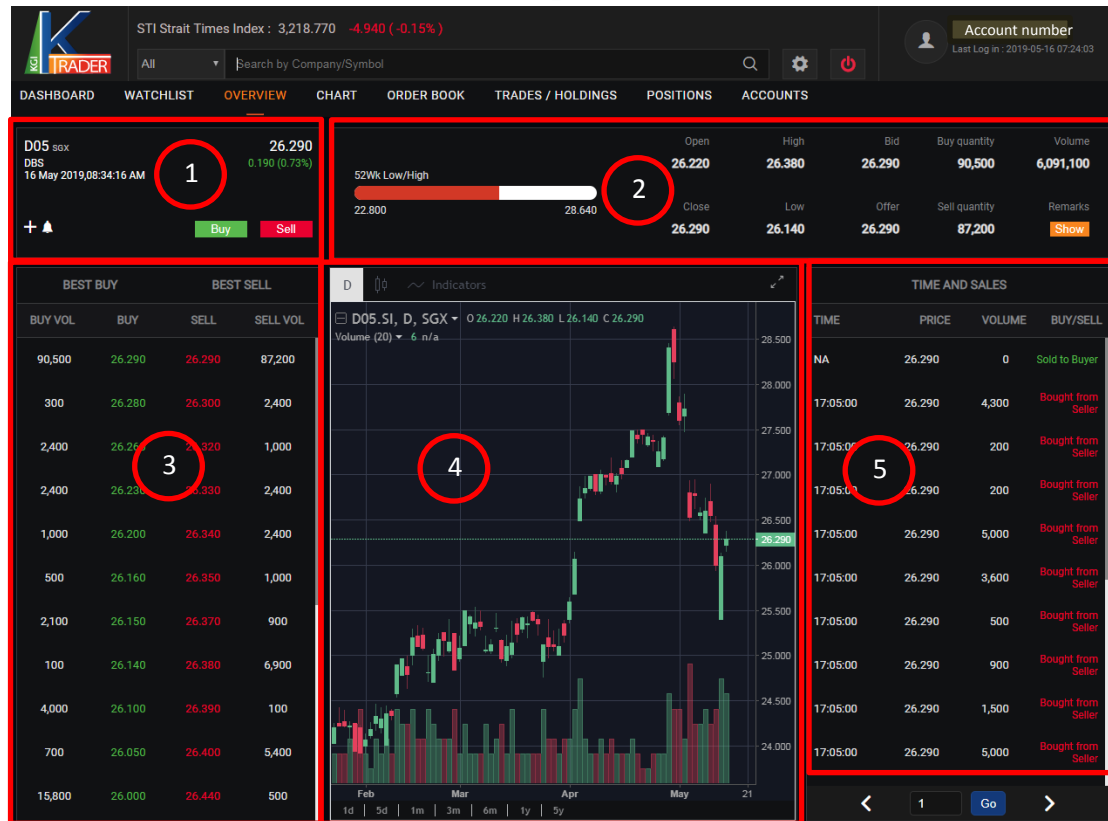
Watchlist 1 [DELETE] + STOCK

COMPANY NAME MKT	LAST	CHANGE	CHANGE %	VOLUME	BID QTY	BID	OFFER	OFFER QTY	OPEN	HIGH	LOW	PREV
D05 SGX	27.490	0.330	1.22	2,821,200	100	0.000	0.000	72,400	27.200	27.490	27.200	27.160
U11 SGX	26.870	0.210	0.79	1,804,100	17,200	0.000	0.000	16,500	26.700	26.990	26.660	26.660
Q39 SGX	11.720	0.030	0.26	2,941,300	48,200	0.000	0.000	16,100	11.700	11.780	11.680	11.690

The stocks have been removed

## 4. Overview

### 4.1 Quote screen to see Market Depth, Charts, Time and Sales



1. Stock Symbol / Name : Viewing the stock price, Buy or Sell the stock
2. Stock info : Viewing the 52 weeks Low/High price, open / close price, high / low
3. Market Depth : Viewing of price depth level of specific stocks (availability based on market data subscription)
4. Chart : Charting tools.
5. Time and Sales : Viewing the direction of the trades (availability based on market data subscription)

## 5. Order Pad

### 5.1 Basic Overview

The screenshot shows the KTrader 'ORDER PAD' for the stock D05 SIX DBS. The interface includes a top navigation bar, a search bar, and a main order entry form. The order form is annotated with red circles and numbers 1 through 11. A red box highlights the 'BEST BUY' and 'BEST SELL' order book. A 'Limits' button is also highlighted with a red circle.

BEST BUY		BEST SELL	
BUY VOL	BUY	SELL	SELL VOL
14,900	25,750	25,770	10,800
17,300	25,740	25,780	12,600
12,400	25,730	25,790	4,300
3,400	25,720	25,800	21,700
3,400	25,720	25,800	22,400
1,200	25,710	25,800	21,700
31,600	25,700	25,800	21,800
5,400	25,680	25,800	22,500
200	25,670	25,800	22,500
1,600	25,670	25,820	4,900

1. **Stock details** : Stock symbol, name, exchange and market price.
2. **Limits** : Indicative available sell / buy limit for client.
3. **Account** : Options to toggle between accounts
4. **Quantity** : Quantity of order for placement
5. **Buy/Sell Price** : Price that you would like to buy/Sell
6. **Order Value** : The value of order (Quantity Times Price)
7. **Payment Mode** : Type of payment eg. Cash / CPF / SRS
8. **Valid for (until)** : DAY, GTD, FOK, FAK
9. **Order Type** : Type of order to buy / sell order / short (availability based on the exchanges)
10. **Settle CCY** : Chosen settlement currency for the order
11. **Forced Order** : Force the order price more than certain bids away(availability based on the exchanges)



## 5.2 Stop Loss Overview (only for SGX)

The screenshot shows the 'ORDER PAD' interface for a 'STOP LOSS' order on the 'D05 sxx' instrument. The current price is 25.750, down 0.250 (-0.96%). The order configuration is as follows:

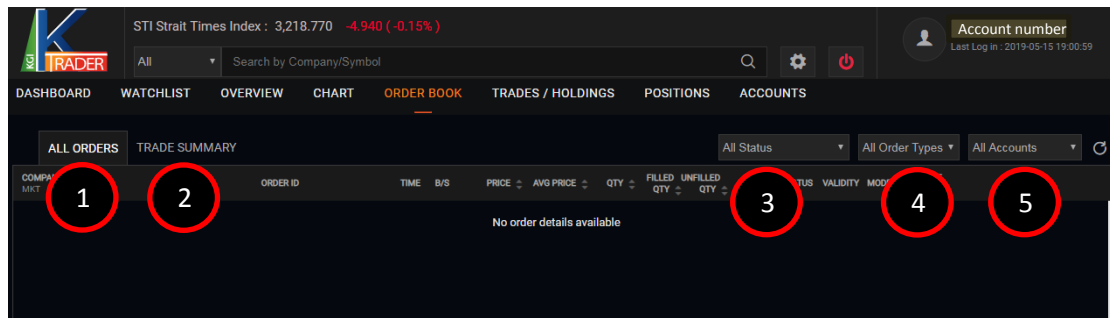
- STEP 1:** If the following condition is met
- Stop Price:** 0.01 (highlighted with a red circle 1)
- STEP 2:** Place the following order
- Quantity:** 100 (highlighted with a red circle 2)
- Sell Price:** 25.750 (highlighted with a red circle 3)
- Order Value:** 2575.000 (highlighted with a red circle 4)
- Payment Mode:** Cash (highlighted with a red circle 5)
- Valid for (until):** DAY (highlighted with a red circle 6)
- Order Type:** Limit (highlighted with a red circle 7)
- Settle Ccy:** SGD (highlighted with a red circle 8)
- Forced Order:**  (highlighted with a red circle 9)

The 'LIMITS' table shows the following data:

BEST BUY		BEST SELL	
BUY VOL	BUY	SELL	SELL VOL
18,500	25.750	25.760	6,200
36,800	25.740	25.770	7,800
11,200	25.730	25.780	8,900
4,000	25.720	25.790	5,200
1,200	25.710	25.800	22,400
1,300	25.710	25.800	21,700
31,300	25.700	25.800	22,500
31,400	25.700	25.800	12,700
33,100	25.700	25.810	3,100
1,400	25.690	25.820	4,900

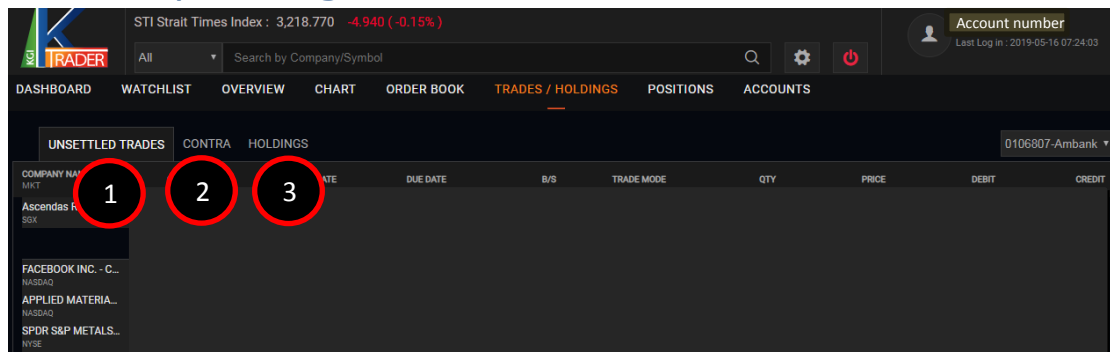
- Stop Price** : The price when the following condition is met
- Quantity** : Quantity of order to sell
- Sell Price** : Price that you would like to sell
- Order Value** : The value of order (Quantity Times Price)
- Payment Mode** : Type of payment, example. Cash / CPF / SRS
- Valid for (until)** : DAY, GTD, FOK, FAK
- Order Type** : Type of order to sell (availability based on exchanges)
- Settle CCY** : Chosen settlement currency for the order
- Forced Order** : Force the order price more than certain bids away (availability based on the exchanges)

## 6. Order Book



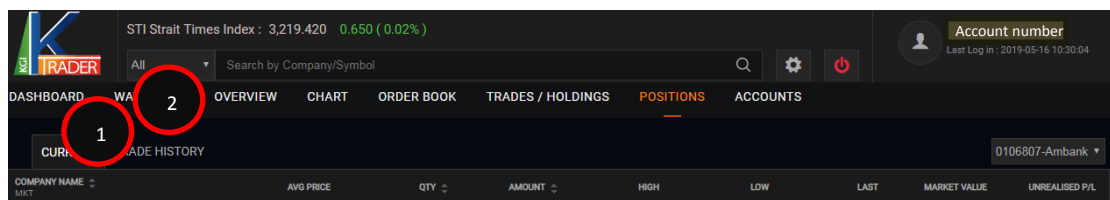
1. **All Orders** : Viewing all the status order (example pending, sent, working matched, completed, pending cancellation, cancellation, pending amendment, rejected and expired orders)
2. **Trade Summary**: Viewing all the filled order
3. **All Status** : Filter the orders in specific status order
4. **All Order Type** : Filter the orders in specific order types (example: limit, market, limit to market)
5. **All Accounts** : Filter the orders in specific Account

## 7. Trades / Holdings



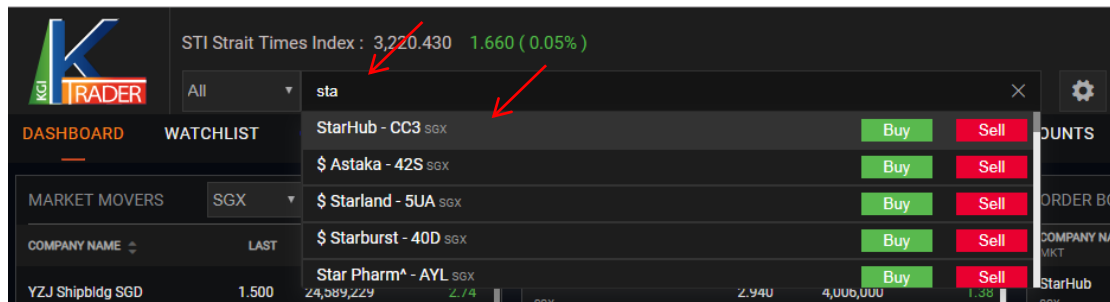
1. **Unsettled Trades** : The lists of stocks that have not been settled
2. **Contra** : Holdings that are traded before the settlement date
3. **Holdings** : Custody holding

## 8. Positions

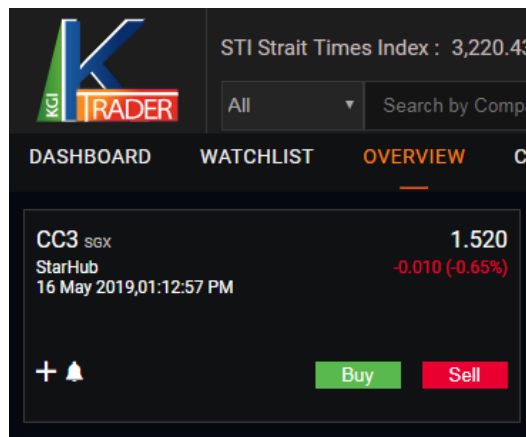


1. **Current** : Viewing current positions traded through the system
2. **Trade History** : History record of client's trade

## 9. Placing an order



Go to the search bar ->Enter and click the stock name / symbol code (example: StarHub)



Select **Buy / Sell**

**ORDER PAD** Trading A/c No: Account number

**BASIC** STOP LOSS Limits

**StarHub** SGX **1.520**  
 CC3 -0.010 (-0.65%)  
 16 May 2019,01:12:57 PM

**BUY** **SELL** **SHORT**

Quantity:  (100) Buy Price:  (1.220 - 1.820)

Order Value:  Payment Mode:

Valid for (until):

Order Type:  Limit  Market  Market to Limit

Settle Ccy:  SGD  USD  EUR

Forced Order

BEST BUY		BEST SELL	
BUY VOL	BUY	SELL	SELL VOL
291,800	1.520	1.530	593,300
291,800	1.520	1.530	593,300
291,800	1.520	1.530	593,300
337,700	1.520	1.530	593,300
393,400	1.510	1.530	606,900
393,800	1.510	1.540	573,100
474,600	1.510	1.540	609,500
569,900	1.500	1.550	341,900
569,900	1.500	1.550	354,000
429,200	1.490	1.560	243,100

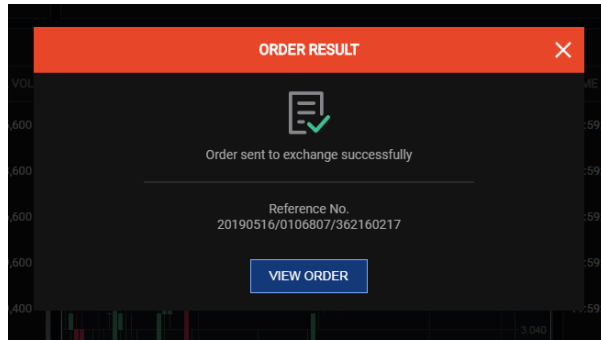
Set the following value

- a. **Quantity**
  - b. **Buy Price**
  - c. **Order Value**
  - d. **Payment Mode**
  - e. **Valid for (until)**
  - f. **Order Type**
  - g. **Settle Ccy**
  - h. **Force Order**
2. Once is completed, click **'Place Order'**

**CONFIRM ORDER**

CLIENT NAME	Trading A/c No	ACTION	STOCK NAME	MARKET
Client number	Account number	BUY	StarHub	SGX
Order Quantity	300	Payment Mode	Cash	
Order Price	1.440	Stock Ccy	SGD	
Valid For (Until)	DAY	Settle Ccy	SGD	
Order Type	Limit	Forced Order	NO	
		Order Value (Ccy)	432,000 (SGD)	

Click **OK** to confirm the order

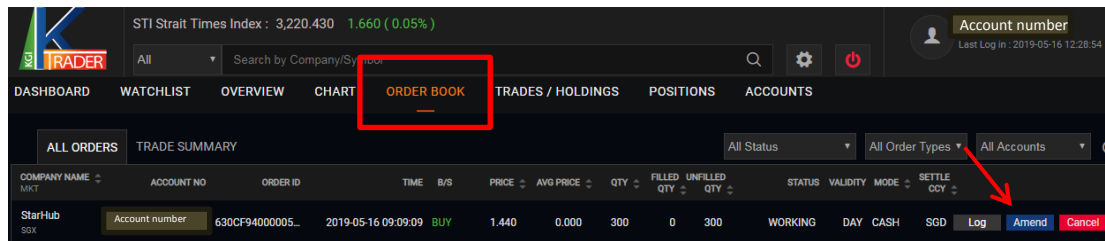


Click on **View Order**

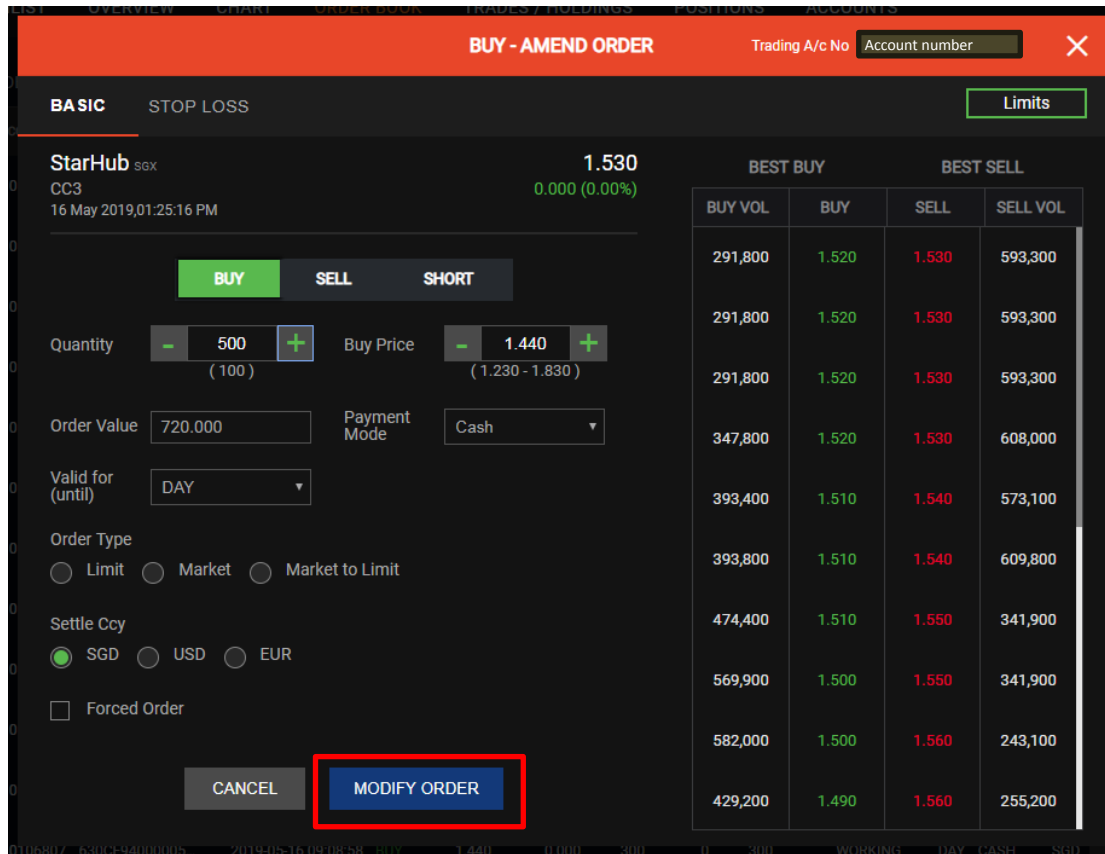
A screenshot of a trading platform interface. At the top, it shows 'STI Strait Times Index : 3,220.430 1.660 ( 0.05% )'. Below this is a navigation menu with 'ORDER BOOK' highlighted. The main area displays 'ALL ORDERS' and 'TRADE SUMMARY' tabs. A table lists order details for 'StarHub' (SGX) with columns for company name, account no, order id, time, b/s, price, avg price, qty, filled qty, unfilled qty, status, validity, mode, and settle dcy. The table contains one row with the following data: StarHub, Account number, 630CF94000005..., 2019-05-16 09:09:09, BUY, 1.440, 0.000, 300, 0, 300, WORKING, DAY, CASH, SGD, Log, Amend, Cancel.

The system is recorded in the Order Book.

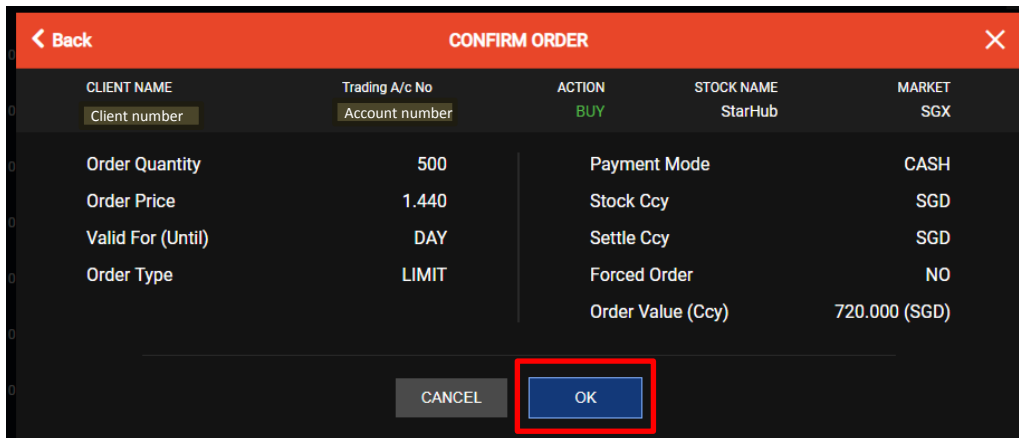
## 10. Amendment of order



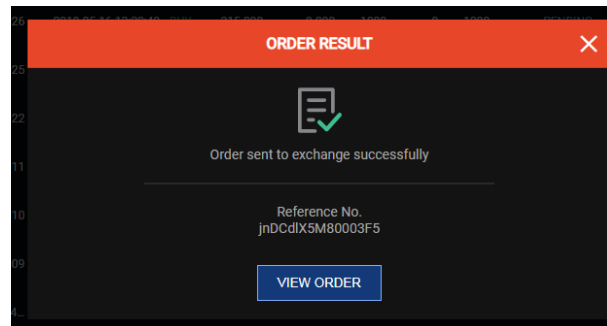
Go to **Order Book** -> Select the order to amend -> Click **Amend**



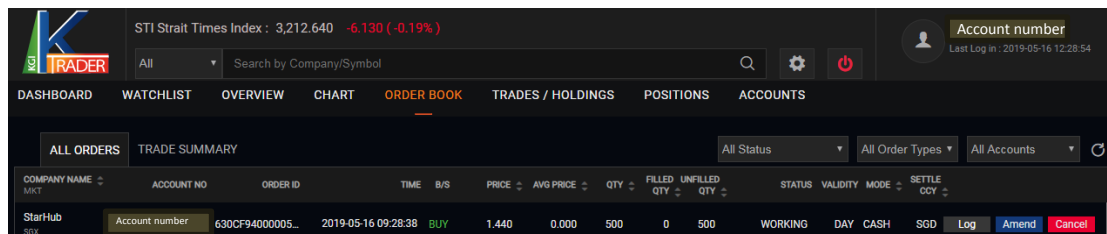
The only amendment can be done is for Quantity and/or Price. Change accordingly and click **MODIFY ORDER** to submit the changes



Click **OK** to confirm the order

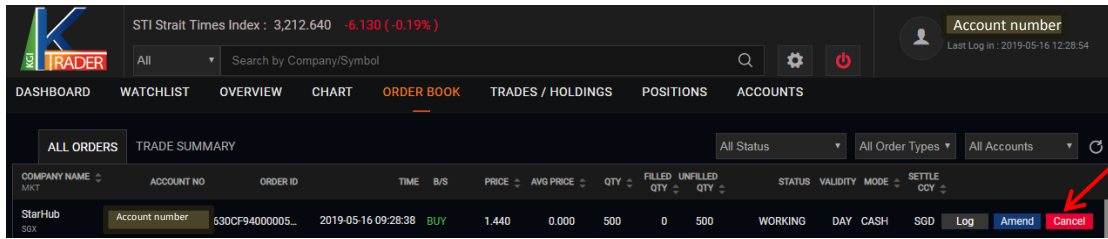


Click **“VIEW ORDER”**

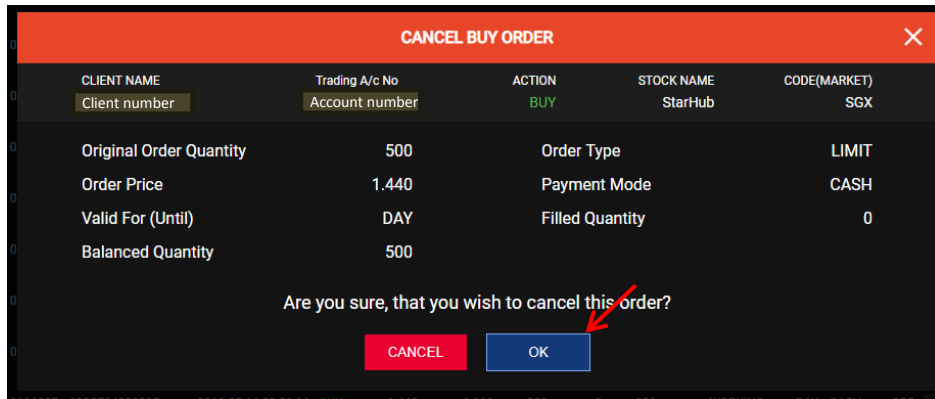


Verify at the order book on the status, price and or quantity

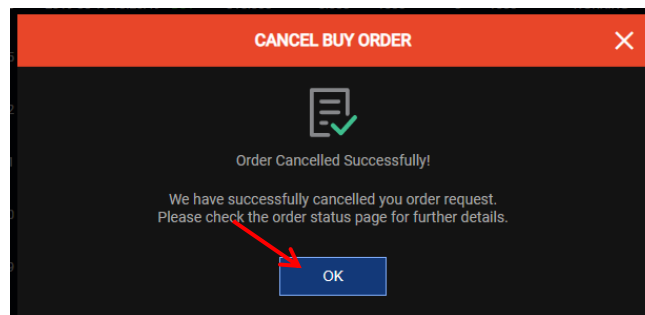
## 11. Cancel order



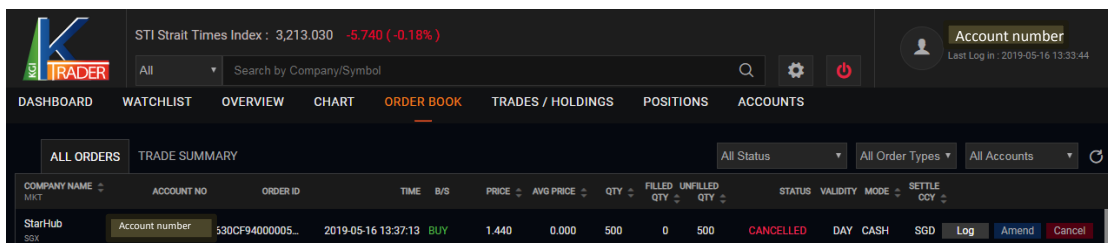
Go to **Order Book** -> Select the order to cancel -> Click **Cancel**



Click **OK** to confirm the cancellation



Click **OK**



Verify the status of the order on the Order Book